

East Drayton Parish Council

Minutes of the Parish Council meeting held at 7pm on Monday 20th May 2024 in the Village Hall.

Present: Cllrs S Manson (Chair), P Darlow, A Stanley, R Bond, S Purnell, G Small. Dcllr E Griffin; the Clerk and S Ellis. Members of the public - 2

1. **Apologies for Absence:** Cllr Stephens
2. **Minutes of the meeting held on 18th May 2024** - queried by Cllr Purnell - more detail requested regarding discussion under "Code of Conduct". Clerk stated that conversations were not minuted verbatim but could elaborate. For approval and signature at the next meeting.
3. **Election of Chairman.** The Clerk took the Chair. Cllr Manson proposed by Cllr Stanley, seconded by Cllr Small. Elected unanimously.
4. **Election of Vice-Chair.** Cllr Stanley proposed by Cllr Darlow, seconded by Cllr Bond. Elected unanimously
5. **To consider matters arising from the above minutes:**
 1. BDC Precept confirmed as £4193 for 2024/25. Paid in 2 instalments.
 2. APM to follow.
 3. Discretionary Grant - Dcllr Griffin supported an application from Cllr Stanley for £200 towards the ED Festival. ACTION - AS. Cllr Purnell to approach Dcllr Stanniland for a grant towards Defibrillator supplies. ACTION - Cllr Purnell
 4. Highways - Church Lane drainage solution delayed. Potholes on Low St and Stokeham Rd - SM to liaise with Dcllr Griffin.
 5. Code of Conduct - see below.
 6. There were no further matters arising.
6. **Declarations by Councillors of any disclosable pecuniary interest(s) in any agenda item.** None.
7. **Planning -**
 - a. 24/00167/RES - no objections - submitted by due date, prior to this meeting.
 - b. 24/00491/HSE - no objection - for submission by 24th May.
8. **Correspondence** - emails. Other - relating to Precept and Audit.
9. **Urgent Business -**
 - Flooding Response Group - Dcllr Griffin explained the need for a Ward approach and asked for a representative from each PC. To be discussed at next meeting.
 - Internal audit approved by Mr M Goodman.

- BDC boundary changes - affect Tuxford and Trent ward which will be split.
- Code of Conduct - The Clerk distributed the training notes from Cllr Manson. Discussion and adoption of updated COC at next meeting.

10. Meeting adjourned for public discussion

- Mr Ellis again raised the pothole issue at Bingham's corner - added to above list for report to Highways.
- Mr Bennett raised issues regarding the PC's consistency with regard to planning applications and noted that smaller, affordable housing was required. He would be taking legal advice. He also asked what the quorum for this PC meeting was - 3.
- Mr Bennett accepted that individual planning applications were not discussed at Steering Group meetings.
- Mr Stanley noted that each planning application is considered on it's own merits and this is reflected in the PC's response to each - see the BDC planning portal.
- Mr Stanley noted that sandbags, grit, shovels, signage were all available in the unlocked cabin behind the Blue Bell Inn. These should be checked annually.

11. Finance

- Income : BDC Precept - 1st instalment - £2096.50
Npower Wayleave payment £3.45
- Accounts for payment
 - Groundwork UK - repayment of unused NP grant - £2026 - APPROVED
 - Zurich Insurance -£267.63 -APPROVED
 - NALC Training - Code of Conduct, Cllr Manson - £45 - APPROVED
 - Cllr Manson - petrol - £34.79 - APPROVED
 - Clerk expenses - £40.33 - APPROVED
 - Npower electricity for phone box - £106.27 - APPROVED
 - Clerk quarterly salary - including increase and backpay and HMRC payment (evidence provided) £502.20 - APPROVED
 - ICO subscription £40 - APPROVED
 - S Ellis - website £28.80 - APPROVED
- Balance of accounts, as at 1st May 2024 - £5296.98
- Annual Governance Statement 23/24 section 1 - approved and signed
- Accounting Statements 23/24 section 2 - approved and signed.

- f. Certificate of Exemption - approved and signed.
- g. TSB - Online access and business address appear to be sorted.
- h. Budget 24/25 - circulated.

12. Neighbourhood Plan - see APM report - Cllr Manson.

13. General Business

- Date for the Publication of the Notice of Public Rights (Audit) 31st May 2024, with the period of access 3rd June to 12th July 2024.
- D Day 80th anniversary - no event planned by VH. Residents encouraged to light a candle in a window at 9:15pm.
- Defibrillator maintenance - next meeting.
- East Drayton Festival 2024 - the weekend of 22nd and 23rd June. Saturday - displays, creative activities refreshments in the Church/VH. Sunday - cricket match, rounders, children's vintage games,"cricket tea" etc. at the Cricket Field. Cllr Stanley shared the programme for the weekend.
- "One Earth Solar Farm" - Cllr Small to attend local meeting. The Clerk had placed a poster relating to the public discussion period on the noticeboard and the 2 ED Facebook pages.
- No other matters arising.

14. Date of next meeting - **MONDAY 15th July 2024 at 7:00pm.**

There being no further business, the Chairman closed the meeting at 8:25pm and thanked everyone for attending.

Signed.....

Cllr S Manson, Chairman, East Drayton Parish Council

Dated.....